

Children's Hearings Scotland Register of Interests

Name of Board Member/ Senior Manager: Claire Kettlewell

Date Appointed: 28/09/2025

REGISTERABLE INTEREST	DECLARATION
<p>Category One: Remuneration</p> <ul style="list-style-type: none"> • Employed or self-employed • Holder of an office • A director of an undertaking, a partner in a firm • appointed or nominated by Children's Hearings Scotland to another body; or • engaged in a trade, profession or vocation or any other work. <p><i>Please include the name, and registered name if different, and nature of any applicable employer, self-employment, business, undertaking or organisation, and the nature of the work and how often it is undertaken.</i></p>	<p><i>You must register any work for which you receive, or expect to receive, payment or reward. You are only required to register work for which you have received remuneration or are due to receive payment or reward (if you have undertaken the work and are awaiting payment). The amount of remuneration does not require to be registered. Any remuneration received as a Board member of this specific public body does not have to be registered. If a position is not remunerated it does not need to be registered under this category. However, unremunerated directorships may need to be registered under Category Two, "Other Roles".</i></p> <p>My current Employer: The Scottish Legal Aid Board (SLAB), Thistle House, 91 Haymarket Terrace, Edinburgh EH12 5HD</p> <p>My current job title: Head of Service, The Civil Legal Assistance Office (remunerated role)</p> <p>Nature of work: manage and lead the Civil Legal Assistance Office, a network of three office in Scotland which helps people with civil law problems. This service is part of SLAB's Client Legal Services Directorate.</p> <p>How often is this work undertaken: I work in this role full time.</p>
<p>Category Two: Other Roles</p> <p><i>A Directorship that is not itself remunerated but is of a company or undertaking which is a parent or subsidiary of a company or undertaking which pays remuneration.</i></p> <p><i>Please include the registered name and registered number of the subsidiary or parent company or other undertaking and the nature of its business, and its relationship to the company or other undertaking in which you are a director, and from which receive remuneration.</i></p>	<p>N/A</p>
<p>Category Three: Contracts</p> <p><i>I, or a firm in which I am a partner, or undertaking in which I am a director, or in which I have shares of value, have made a contract with Children's Hearings Scotland:</i></p> <ul style="list-style-type: none"> • Goods or services are to be provided, or works are to be executed which have not been fully discharged <p><i>Please register a description of the contract, including its duration, but excluding the value.</i></p>	<p>N/A</p>

REGISTERABLE INTEREST	DECLARATION
<p>Category Four: Election Expenses</p> <p><i>If I have been elected to Children's Hearings Scotland, then I will register a description of, and statement of, any assistance towards election expenses relating to election to CHS. Donations towards election expenses cover all monetary donations, including any received via crowdfunding, if individual contributions (including any from the same source) amount to more than £50.</i></p>	<p>N/A</p>

REGISTERABLE INTEREST	DECLARATION
<p>Category Five: Houses, Land and Buildings</p> <p><i>Where you own or have any other right or interest in houses, land and buildings, which may be significant to, of relevance to, or bear upon, the work and operation of Children's Hearings Scotland</i></p>	<p><i>When deciding to register any interest the test to be applied, is if a member of the public, with knowledge of the relevant facts, would reasonably regard the interest as being so significant that it could potentially affect your responsibilities to CHS and the public, or could influence your actions, speeches or decision-making.</i></p> <p>N/A</p>
<p>Category Six: Interest in Shares and Securities</p> <p><i>Where you own or have an interest in more than 1% of the issued share capital of the company or other body or, at the relevant date, the market value of any shares and securities that I own or have an interest in is greater than £25,000</i></p>	<p>N/A</p>
<p>Category Seven: Gifts and Hospitality</p> <p><i>No longer reportable</i></p>	<p><i>I understand the requirements of paragraphs 3.13 to 3.21 of the Code of Conduct regarding gifts and hospitality. As I will not accept any gifts or hospitality, other than under the limited circumstances allowed, I understand there is no longer the need to register any. If I am unsure, I will seek guidance from the Business Operations and Governance Lead.</i></p>

REGISTERABLE INTEREST	DECLARATION
<p>Category Eight: Non-Financial Interests</p> <p><i>A membership or holding office in other public bodies, companies, clubs, societies and organisations such as trades unions and voluntary organisations</i></p>	<p><i>I understand non-financial interests are those which members of the public with knowledge of the relevant facts might reasonably think could influence my actions, speeches, votes or decision-making in CHS (this includes its committees and memberships of other organisations to which I have been appointed or nominated by CHS). A non-financial interest could include membership of a private society or private club, which has entry requirements or qualifications for membership. A relevant factor is whether the organisation has entry requirements or qualifications (other than payment of a fee or subscription or agreement to terms and conditions of membership), as opposed to being open to all.</i></p> <p>N/A</p>
<p>Category Nine: Close Family Members</p> <p><i>I will register the interests of any close family member who has transactions with CHS or is likely to have transactions or do business with it</i></p>	

Signature: 

Date: 7 October 2025