

## **BOARD MEETING MINUTES**

**1st Meeting, 2013  
Wednesday 30 January 2013**

**Present:**

Craig Spence, Chair  
Alastair Hamilton, Deputy Chair

Brian Baverstock, Board member  
Linda Watt, Board member

**Also present:**

Bernadette Monaghan, National Convener/CEO, CHS  
Alison Gough, Director of Panel and Area Support, CHS  
Fiona Greig, Director of Finance and Corporate Services, CHS  
Franck David, Implementation Officer (minute taker), CHS

The meeting opened in private at 10.20.

**1 Welcome**

The Chair welcomed everyone to the meeting and said that Andrew Thin, CHS Board member, had sent his apologies for the meeting.

**2 Minutes of previous meeting**

The Board agreed to approve the minutes of the meeting held in private on 20 November 2012.

**3 2012/2013 Expenditure Report – Quarter Three**

The Board considered CHS' financial position for the nine months to 31 December 2012 and received reassurance from the Director of Finance and Corporate Services that the underspend occurred by CHS for 2012/13 would not adversely impact the delivery of projects carried forward to 2013/14. The Board agreed to note the report.

The meeting closed at 10.52.