

BOARD MEETING MINUTES

**10th Meeting, 2012
Tuesday 20 November 2012**

Present:

Craig Spence, Chair
Alastair Hamilton, Deputy Chair

Brian Baverstock, Board member
Andrew Thin, Board member

Also present:

Bernadette Monaghan, National Convener/CEO, CHS
Alison Gough, Director of Panel and Area Support, CHS
Fiona Greig, Director of Finance and Corporate Services, CHS
Franck David, Implementation Officer (minute taker), CHS

The meeting opened in private at 9.34 am.

1 Welcome

The Chair welcomed everyone to the meeting and said that Linda Watt, CHS Board member, had sent her apologies for the start of the meeting.

2 Minutes of previous meeting

The Board agreed to approve the minutes of the meeting held in private on 17 September 2012.

3 Remuneration and Appointments Committee minutes of 20 August 2012

The Board agreed to note the minutes of 20 August 2012.

4 2012/2013 Expenditure Report – Quarter Two

The Board considered and agreed to note CHS' financial position for the six months to 30 September 2012. The Board discussed its concerns about CHS' underspend and agreed to pursue a number of options to support panel and AST members.

The meeting closed at 10.08 am.