



## Panel Practice Advisors in West Dunbartonshire

Panel Practice Advisors (PPAs) are essential to the organization and management of the Panel within West Dumbarton. There are around 70 panel members who sit on Children's Hearings within the area. Each panel member has to be observed at a Hearing twice per year and this is done by a team of 7 PPAs. At the moment we have 3 vacancies for these roles. The PPA role does not require as great a time commitment as that of panel member.

The **Key Responsibilities** are:

### 1. Panel Practice Observation and Review

PPAs attend Children's Hearings to observe and write a monitoring report on panel members at times and dates that suit them – 2/3 morning or afternoon sessions per month.

### 2. Panel Member Recruitment

Interviewing people wishing to become panel members.

This involves up to 3 half day sessions in October/November as well as an Open Evening for those PPAs who can manage to come along.

Panel members have to be re-appointed every 3 years. Reappointment discussions generally involve 1 or 2 evening sessions around February/March.

### 3. Complaint Handling

Investigate and resolve complaints about panel member practice. Very infrequent - once or twice per year, if at all.

### 4. Attendance at Area Support Team Meetings

Meetings take place approximately every 2 months on a Monday at 2pm. PPAs attend when they can.

## How to Apply

Please send completed application forms to the Clerk to the Area Support Team, Scott Kelly at [scott.kelly@west-dunbarton.gov.uk](mailto:scott.kelly@west-dunbarton.gov.uk).

*The Children's Panel – life changing.*